



Donation Item Request Form

In accordance with NCAA Bylaws 13.15.1.6 and 12.5.1 the following form should be returned to UD Athletics Compliance Office at fax: 302-831-4089 four weeks prior to date needed.

Your Name: _____	Name of Organization: _____
Phone: _____	Fax: _____
Address: _____	City, State, Zip: _____

Organization Contact Person: _____ Email: _____

Your Organization is (*please check*):

Educational Agency [K-8/High School] Institutional Non-Profit /Charitable Agency Other: _____

Please provide documentation establishing the Tax-exempt or not-for-profit status, if applicable.

What is being requested? _____

Is the donated/autographed item being used as part of a fundraiser or other promotional ? YES NO

If YES: Complete the remainder of this form: (If NO, please sign below and submit)

Date of Activity: _____ Who does this activity benefit: _____

Is the beneficiary in grades 9-12 or have a child in grades 9-12? YES NO

Will there be any outside organizations involved in the activity? YES NO

 If yes, whom: _____

Description of Promotional/Fund Raising Activity (Please attach copy of Flyer, if available):

Describe any advertising of the activity bearing the name(s) and/or pictures(s) of student-athletes?

Signature of Organization's Representative

Title

Date

ATHLETICS COMPLIANCE OFFICE USE ONLY:

This request has been: Approved Denied

Director of Athletics or Designee Signature

Date