



Ticket Donation Request Form

In accordance with NCAA Bylaws 13.15.1.6 and 12.5.1 the following form should be returned to UD Athletics Compliance Office at fax: 302-831-4089 four weeks prior to date needed. You must be an authorized representative of the requesting agency/organization/school to submit this request. Please note the following:

- Submitting a form does not guarantee the request will be fulfilled
- A letter on your organization’s official letterhead must also be submitted with this form (.doc or .pdf only)
- Please provide documentation establishing the Tax-exempt or not-for-profit status, if applicable.
- **FORMS NOT FULLY COMPLETED WILL NOT BE CONSIDERED**

Your Name: _____	Name of Organization: _____
Phone: _____	Fax: _____
Address: _____	City, State, Zip: _____

Organization Contact Person: _____	Email: _____
Your Organization is (<i>please check</i>):	
<input type="checkbox"/> Educational Agency [K-8/High School]	<input type="checkbox"/> Institutional
<input type="checkbox"/> Non-Profit /Charitable Agency	<input type="checkbox"/> Other: _____

Number of tickets requests: ____ (Maximum of 4 tickets per sport, based on availability)	
Sport: <input type="checkbox"/> UD home Football game <input type="checkbox"/> UD home Men’s Basketball game <input type="checkbox"/> UD home Women’s Basketball game	
Are the tickets being used as part of a fundraiser or other promotional event? <input type="checkbox"/> YES <input type="checkbox"/> NO	
If YES: Complete the remainder of this form: (If NO, please sign below and submit)	
Date of Activity: _____	Who does this activity benefit: _____
Is the beneficiary in grades 9-12 or have a child in grades 9-12?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Will there be any outside organizations involved in the activity?	<input type="checkbox"/> YES <input type="checkbox"/> NO
If yes, whom: _____	
Description of Promotional/Fund Raising Activity (Please attach copy of Flyer, if available):	

Describe any advertising of the activity bearing the name(s) and/or pictures(s) of student-athletes?	



Please read the following carefully:

If you are approved to receive your requested tickets, you must agree to the following guidelines:

1. The tickets shall not be loaned, donated, sold or otherwise transferred to a high school (9th-12th grade), prep school, junior college, or any other group consisting of prospective student-athletes, any staff member of such an institution (i.e. coach, athletic director, principal, etc.) or group; any parent or guardian of a student of these institutions or groups; or any booster organization of such an institution or group.
2. The tickets shall not be sold, auctioned or traded at any other event besides the event named above without the consent of UD Athletics.

By signing this form, I agree to the aforementioned guidelines and understand that the University of Delaware may take legal action should these guidelines be violated.

Signature of Organization's Representative

Title

Date

ATHLETICS COMPLIANCE OFFICE USE ONLY: This request has been: Approved Denied

Director of Athletics or Designee Signature

Date